Academic Computing Advisory Committee

February 23, 2018 – 12:30-1:30pm
Richter Library Third Floor Conference Room
Coral Gables Campus

Agenda

1. Welcome 12:30pm

2. Approve minutes from the January 2018 meeting (attached) 12:35pm

3. Announcements/Updates 12:40pm
   - Taking attendance electronically (A. Gyorke)
   - Video Capture, Streaming, Virtual Meeting Resources Roadmap
   - Provost visit

4. Quality Enhancement Plan 2018: Learning through Dialogue & Discussion (A. Gyorke) 12:50pm
   http://oaa.miami.edu/accreditation/reaffirmation/quality-enhancement-plan-qep/index.html

5. Adjourn 1:30pm

Upcoming Agenda Items:

- Streaming for the University
- Taking attendance electronically (ongoing, A. Gyorke, lead)
- Task Force on Online Education, part 2 (guest: Bill Green)
- Learning Platform: Microsoft 365 – awareness of features (A. Gyorke, lead)
- Tour of Simulation Hospital SONHS

Academic Computing Advisory Committee Meeting Minutes
Otto G. Richter Library – 3rd Floor Conference Room
February 23, 2018
12:30-1:30 p.m.

Attendees: *Orlando Acevedo, Steve Cawley, Charles Eckman, Serona Elton, Cheryl Gowing, Mary McKay, Mitsu Ogihara, Andres Sawicki, Mei-Ling Shyu, and Tallys Yunes.*

Ex-officio: *Allan Gyorke*

Guest: *Dacia Simpson*

AGENDA

Welcome
Dean Eckman welcomed the group.

Approval of the January Minutes
The minutes from the January meeting were approved without modifications.

Announcements / Updates
- *Taking Attendance Electronically*
  - Allan Gyorke reported that UM uses CBORD systems, a card swipe or mobile app that can track attendance at events, display a student's photo, and pay for dining services. CBORD is currently used by the Office of Emergency Management and HR's Talent and Organization Development. Using CBOARD to take classroom attendance electronically is a feature Allan's team is exploring, in addition to a fairly new attendance feature in Blackboard. Allan will report back to the group on the options under consideration. Discussion ensued.

- *Video Capture, Streaming, Virtual meeting Resources Roadmap*
  - The group decided to post the spreadsheet on Video Capture, Streaming, Virtual Meeting Resources Roadmap in an ACAC Box folder accessible to anyone interested in knowing the technology features available in classrooms throughout the campuses.
- *Future Speakers*
  - Provost Duerk will visit sometime in the 2018 fall semester. It was decided to invite Susan Morgan to the same meeting to discuss ULink.
  - Invite Nick Tsinoremas from the Center for Computational Science and a speaker from the Transitional Science Institute (CTSI) to discuss research computing, site licensing, and the charge back model.
  - Tour of the Learning Commons after its opening on March 19.

- Allan noted that a recent meeting with students and faculty, a discussion took place about preferred names in the University's Student Information System CaneLink. Unlike the official UM ID: Cane ID (a username/password authentication process that provides access to multiple University systems), students can enter a preferred name or general identity in CaneLink. For ex: someone with multiple names or international students with complex names that are hard to pronounce or students that are transitioning that do not wish to be called by their legal/birth name. It gets complicated for transgender students when their preferred name does not match their Cane ID. One option is to integrate Blackboard with CaneLink to produce a roster where

faculty will be able to see their student's preferred name. Allan will keep the group updated on this topic.
- The 2018 Faculty Showcase takes place October 18. This year's theme is Learning Beyond the Classroom. Deadline for proposals is May 15.

Quality Enhancement Plan (QEP) 2018: Learning Through Dialogue & Discussion: *Allan Gyorke*

- The QEP Plan emerged in response to the President Frenk's *Roadmap to Our New Century* listening exercise where the President visited schools / colleges, talked with faculty, staff, students, and other constituencies gathering valuable insights, comments, and thoughtful recommendations about the University and its future. QEP is directly related to two roadmap initiatives:
  - Educational Innovation: promoting participatory experiences, innovative course design and academic technology.
  - Culture of Belonging: reaffirming UM's commitment to diversity and inclusion by building a culture of belonging where all members of the UM community feel valued and can add value.
- The goal of the QEP is to enhance student learning through dialogue and discussion in undergraduate courses. The QEP will provide discussion-based learning opportunities using the following teaching methods:
  - **Harkness Table Method**: students initiate and lead a discussion about the assigned material, exchanging views and learning with and from one another. Faculty serve primarily as facilitators who help to ensure that all students speak and that the learning does not veer off track.
  - **Intergroup Dialogue**: employs a version of the Harkness method to help students explore and understand their own and others' social identities.
  - **Problem-Based Learning**: students are presented with a challenging problem or question. Through a series of steps students work together to define what they know and what they need to learn, seek out new information, formulate a response, and present that response.
  - **Flipped Learning**: students access course content such as readings, recorded videos, and podcasts before coming to class. Then class time is used for activities such as discussing case studies, working on problem sets, debating issues, and other forms of active learning.
- Student Learning Outcomes:
  - Cognitive:
    - Students will summarize key points from course material.
    - Students will apply course knowledge to topics or problems.
    - Students will integrate divergent perspectives on a topic or problem.
    - Students will justify positions in debating a topic or problem.
  - Behavioral:
    - Students will demonstrate respect for different viewpoints.
    - Students will reflect on the importance or relevance of a topic or problem.
    - Students will demonstrate self-reflection of their learning in the course.
- QEP administrative support will derive from two new position: Vice Provost of Educational Innovation by June 2019, and Lead Institutional Designer by June 2018.
- Faculty Development: a major component of the QEP involves faculty development through summer and intersession institutes as well as through on-going faculty learning communities.

The Lead Instructional Designer will be responsible for the development and management of QEP faculty development.

- QEP Timeline:
    - June 2018: Hire New Lead Instructional Designer
    - Summer 2018: Pilot Faculty Development Institute
    - Fall 2018: Pilot Faculty Learning Communities
    - Spring 2019: Pilot QEP Courses
    - Summer 2019: Hire New Vice Provost and Launch Faculty Development Institute
    - Fall 2019: Launch Program
- The QEP Plan will be presented at an upcoming meeting on the University's institutional accreditation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) on the Coral Gables campus.
- Allan's presentation will be posted on the ACAC webpage in its entirety.

Meeting Adjournment
With no further discussions, the meeting adjourned at 1:30 p.m.

Minutes respectfully submitted by Elizabeth del Campo.

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